

Ings Primary School



active minds, active bodies, active souls

Charging and Remissions Policy

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Mission Statement

An Active 3-D Education

active minds, active bodies, active souls

At Ings Primary School we believe that a child's early education is formative and enduring. The lessons we teach give the knowledge, skills, beliefs and attitudes that inform future choices and life's direction. They enable children to begin to discover who they are and what their place in a rapidly changing world might be. Our work is to provide children with a caring and safe environment in which to discover the adventure that is life.

We make it our mission to enable children to be successful and active participants in their own future, active participants in the futures of their friends, families and local community and active participants in the future of the world that they will inherit from us.

We make it our mission to enable children to be active participants by delivering a "3-D Education". We believe that such an education will lead to the highest possible academic standards and provide relevant opportunities to learn that will increase the life chances of all our pupils.

First Dimension: Active and healthy minds. We will promote the development of an intellectual ability, giving opportunities to be inquisitive, enquiring, enterprising, reasoning and ambitious.

Second Dimension: Active and healthy bodies. We will promote the development of physical ability, giving opportunities to take part in sport, competition, growing activities, cooking and making things.

Third Dimension: Active and healthy souls. We will promote the development of the soul's aesthetic ability, giving opportunities for each child to engage in the arts, culture, democracy and to develop a deep understanding of being a citizen of the UK and the world.

We will deliver our mission by teaching the Statutory Framework for the Early Years Foundation Stage

and the National Curriculum as our core curriculum, and we will augment it with the four strands of the Open Futures approach;

Ask It – philosophical enquiry

Grow It – growing healthy food and a healthy natural environment

Cook It – creating healthy and nutritious meals

Film It – communicating in a digital age

1. Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and additional hours as part of Non Statutory Foundation Stage Provision.

2. Voluntary Contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid a contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their children to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to the theatre;
 - musical events.

3. Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge to cover the costs of board and lodging. Parents who can prove they are in receipt of the Income Support and/or Income-based Jobseekers Allowance may be exempted from paying the cost of board at the discretion of the headteacher.

4. Music tuition

- 4.1 All children study music as part of the normal school curriculum
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons (charges are on the Music Tuition letter sent to parents). We give parents information about additional music tuition at the start of each academic year.

5. Swimming

The school organises swimming lessons for all children in Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. (There is currently no charge to parents for swimming lessons or transport).

6. Special Events in School

If special events are staged in school we may ask for voluntary contributions towards the cost of the event. All children would be allowed to participate regardless of whether a contribution had been made or not.

7. Staff telephone calls/transport costs

Staff telephone calls will no longer be charged as most calls made in school are regarding school matters and most staff now use mobile phones for personal calls. Bills will continue to be monitored by the School Business Manager to ensure there is no extraordinary use of the school system. Any queries will be brought to the attention of the Headteacher. The telephone bill is also used to monitor the alarm system to ensure this is being set correctly and also when alarm activations are reported.

If staff require transport costs to be covered, applications will be treated on an individual basis. Every effort should be made to car share wherever possible. If a member of staff needs to use a taxi or receive a refund of fuel costs, they must first seek approval from the Headteacher before making any arrangements.

8. Photocopying for personal use

Any photocopying for personal use will be charged at 5p per copy for black and white and 15p per copy for colour. The Admin Staff will take payment.

9. Foundational Stage 1 (Nursery)

9.1 Charging for additional hours

The school will offer 15 hours of free provision to every child in foundation One. The 15 hours will not include lunchtime provision which will be classed as child care and charged at **£4.00 per hour**.

Subject to numbers, parents and carers will have the opportunity to buy additional sessions. These will be charged at the rate of **£10.00 per three hour session**. This will be booked in advance as part of a termly contract.

Payment must be received in advance. The school has the right to remove extra provision for additional hours if payment is not received. This will not affect the rights of parents to receive free 15 hours provision for their child.

10. After School Club

The school currently has an After School Club which is open until 6pm. Each session is charged at £7.50 which includes a drink and snack (cereal bar/fruit). If a child attends for the full week, a discounted rate of £7 is charged. If siblings attend, a discounted rate of £7 is also charged.

11. Breakfast Club

The school currently has a Breakfast Club which is open from 8 am. The cost is currently £1 for children and free to those children who are entitled to Free School Meals.